

MDB Municipal Capacity Assessment 2011

Comparative Report Card covering the 2010/2011 Municipal Financial Year

Xhariep District Municipality

As at 08 August 2012

Section 1: General Information

Name of Municipality:	Xhariep District Municipality
MDB Code:	DC16
Name of Municipal Manager:	Tshemedi Mkhwane
Address:	Private Bag X136, TROMPSBURG, 9913
Telephone Number:	(051) 713 9300
Email Address:	skaza@xhariep.gov.za
Website Address:	www.xhariep.gov.za

Introduction

The MDB's Municipal Capacity Assessments 2011 aims to collect and analyse capacity information from all municipalities in the country. A key output of the assessments is the development and distribution of a Comparative Report Card to each municipality. This document represents Xhariep District Municipality's Comparative Report Card and provides useful analytical comparisons of capacity between Xhariep District Municipality and the average across all municipalities in the same municipal category.

For the purposes of Capacity Assessments, municipalities are divided into the following 7 categories which are essentially sub-categories of the A, B and C categories identified in the constitution:

- A: Metros (8 municipalities)
- B1: Secondary cities: the local municipalities with the largest budgets (19 municipalities)
- B2: Local municipalities with a large town as core (27 municipalities)
- B3: Local municipalities with small towns, with relatively small population and significant proportion of urban population but with no large town as core (110 municipalities)
- B4: Local municipalities which are mainly rural with communal tenure and with, at most, one or two small towns in their area (70 municipalities)
- C1: District municipalities which are not water services authorities (23 municipalities)
- C2: District municipalities which are water services authorities (21 municipalities)

It should be noted that the categorisations have been widely used by DCoG and National Treasury for analytical purposes. These categorisations primarily serve to illustrate the structure of local government and assess the impact of policy decisions.

Using this methodology, **Xhariep is categorised as a Category C1 municipality**. The average for this report card is calculated based on the data received from a total of 23 municipalities in this municipal category this year.

Reporting period and data sources

This Report Card covers the 2010/2011 Municipal Financial Year and largely relies on data from the following sources:

Source	Year	Custodian	Specific data used in this assessment
Completed MDB Municipal Capacity Assessment Questionnaires	2010/11	Municipalities directly	All
Local Government Budget and Expenditure Database	2010/11	National Treasury	Operating budget and expenditure data (pre-audited as at 30 June 2012)
Blue Drop and Green Reports for Water Services Authorities	2010/11	Department of Water Affairs	Blue Drop and Green Scores
Community Survey	2007	Statistics South Africa	Household and population figures (contextual data)

Much of the data reflected in this report is drawn from the municipality's own completed Capacity Assessments questionnaire. Should any data reported here appear to be incorrect please inform us by sending an email to capacity@pdg.co.za. In your email specify the municipality's details, relevant question numbers in the questionnaire and the corrections to be made.

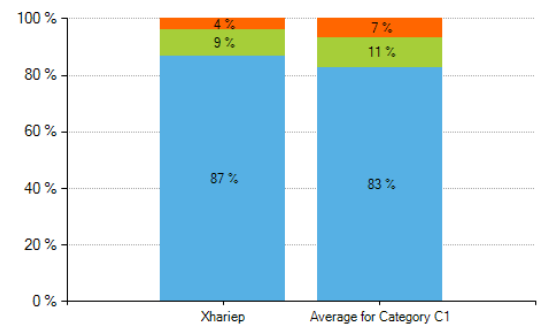
Section 2: Contextual Information

	Xhariep	Average for Category C1
Operating Expenditure:	R 36 822 000	R 174 176 778

Section 3: Municipal Staffing

Section 3.1: Staff Employment

	Xhariep		Average for Category C1
	Number	Percent	Percent
Posts vacant - Unfunded	3	4.0%	6.6%
Posts vacant - Funded	7	9.3%	10.6%
Posts filled	65	86.7%	82.8%
TOTAL	75	100.0%	100.0%



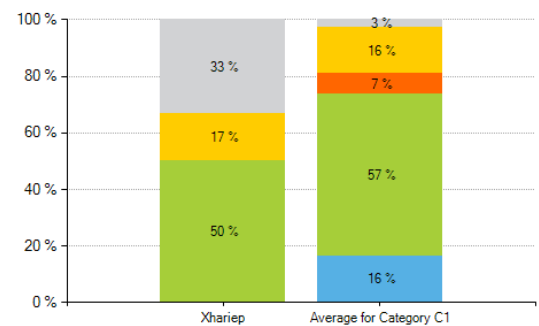
	Xhariep	Average for Category C1
Total number of staff employed	No data	252
Ratio of staff employed relative to total number of posts filled	No data	91.9%

	Xhariep	Average for Category C1
Total number of posts in organogram	75	279
Funded vacancies as percent of all posts in organogram	9.3%	211.1%
Funded vacancies as percent of filled posts in organogram	10.8%	12.7%

Section 3.2: Staff Exits

	Xhariep	Average for Category C1
Total number of staff that left during the Financial Year	6	775
Percent of staff that left during the Financial Year	No data	15.4%

	Xhariep		Average for Category C1
	Number	Percent	Percent
Dismissals	2	33.3%	2.8%
Resignations	1	16.7%	16.3%
Retirement	0	0.0%	7.4%
End of Contract Period	3	50.0%	57.2%
Other	0	0.0%	16.4%
TOTAL	6	100.0%	100.0%



Section 3.3: Section 57 Staffing

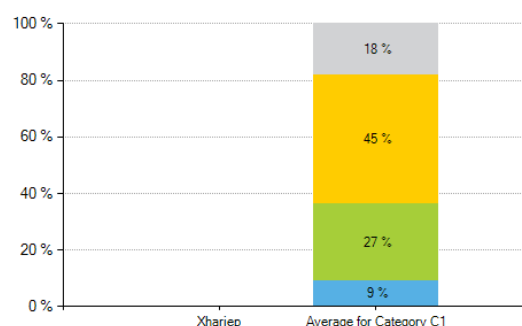
	Xhariep	Average for Category C1
Percent of Section 57 posts filled	No data	80.2%
Percent of Section 57 posts vacant for more than three months during MFY	25.0%	21.8%
Percent of Section 57 Managers that have signed performance agreements in place	No data	103.7%
Percent of Section 57 Managers that have signed employment contracts in place	No data	107.4%

Section 3.4: Section 57 Exits

	Xhariep	Average for Category C1
Total number of Section 57 staff that left during the Financial Year	0	11
Percent of Section 57 Managers that left during the Financial Year	0.0%	10.9%

Section 57 Managers that left due to:

	Xhariep		Average for Category C1
	Number	Percent	Percent
Dismissals	0	-	18.2%
Resignations	0	-	45.5%
Retirement	0	-	0.0%
End of Contract Period	0	-	27.3%
Other	0	-	9.1%
TOTAL	0	-	100.0%



Section 3.5: Staffing Skills Profile

	Xhariep	Average for Category C1
Professional staff as percent of total staff *	No data	12.3%
Number of staff: Registered Professional Engineers	0	14
Number of staff: Technologists	0	10
Number of staff: Technicians	0	70
Number of staff: Registered Planners	0	15
Number of staff: Chartered Accountants	0	4
Number of staff: Registered with the Institute of Municipal Finance Officers	No data	38
Number of staff: Professional staff	No data	617
Number of Registered engineers per 10 000 population	0.0000	0.0109
Number of Technologists per 10 000 population	0.0000	0.0078
Number of Technicians per 10 000 population	0.0000	0.0545
Number of Registered planners per 10 000 population	0.0000	0.0117

* Defined here as having at least an undergraduate degree from a University or a Technical University

Section 4: Distribution by Function

	Function Performed	Percent of Staff	Average for Category C1	Percent of Operating Expenditure	Average for Category C1
Governance and Administration	Yes	93.2%	39.9%	85.6%	48.4%
Water Services	No	N/A	3.1%	0.0%	2.5%
Electricity and Gas Reticulation	No data	No data	0.1%	0.0%	0.2%
Municipal Transport	No	N/A	0.3%	0.0%	1.7%
Waste Management	No data	No data	0.4%	0.0%	0.3%
Roads and Stormwater Systems	No data	No data	12.8%	0.0%	12.3%
Community and Social Services	Yes	No data	3.3%	0.0%	4.2%
Planning and Development	Yes	No data	1.3%	0.0%	6.1%
Emergency Services	No data	No data	21.6%	0.0%	7.8%
Municipal Health	Yes	6.8%	11.2%	0.0%	1.0%
Primary Health Care	No data	No data	No data	0.0%	3.3%
Environmental Management	Yes	No data	1.6%	0.0%	0.7%
Economic Development	Yes	No data	2.2%	14.4%	8.2%
Housing	No data	No data	0.7%	0.0%	1.5%
Traffic and Policing	No data	No data	1.6%	0.0%	1.7%
		100 %	100 %	100 %	100 %

Section 5: Governance and Administration

Municipality performs this function:	Yes
--------------------------------------	-----

Resources

	Xhariep	Average for Category C1
Staff per 10,000 population	5.3279	1.0096
Operating Expenditure per 10,000 population	R 2 469 501	R 1 182 056

Staffing Skills Profile

	Xhariep	Average for Category C1
Percent of staff that are professional (i.e. have at least an undergraduate degree)	58.8%	48.8%
Percent of posts vacant	9.3%	15.9%

Section 11: Community and Social Services

Municipality performs this function:	Regulation & facilitation	Service provision
Beaches and amusement facilities	No	No
Local amenities	No	No
Local sports facilities	No	No
Municipal parks and recreation	No	No
Public places	No	No
Child care facilities	No	No
Cemeteries, funeral parlours and crematoria	Yes	No
Libraries	Yes	No
Museums	No	No

Resources

	Xhariep	Average for Category C1
Staff per 10,000 population	No data	0.0847
Operating Expenditure per 10,000 population	R 0	R 102 174

Staffing Skills Profile

	Xhariep	Average for Category C1
Percent of staff that are professional (i.e. have at least an undergraduate degree)	No data	56.1%
Percent of posts vacant	No data	18.5%

Service Delivery Indicators

	Xhariep	Average for Category C1
Number of sports facilities per 10,000 population	No data	0.01
Total area of all public space	No data	0 km ²

Section 12: Planning and Development

Municipality performs this function:

Municipal planning	Yes
Building regulations	No
Land-use management	No
Property development (non-municipal property)	No

Resources

	Xhariep	Average for Category C1
Staff per 10,000 population	No data	0.0327
Operating Expenditure per 10,000 population	R 0	R 149 003

Staffing Skills Profile

	Xhariep	Average for Category C1
Percent of staff that are professional (i.e. have at least an undergraduate degree)	No data	71.4%
Percent of posts vacant	No data	31.7%
Number of Registered Planners	No data	1
Number of Building Inspectors	No data	0
Number of Registered Planners per 10,000 population	No data	0.01
Number of Building Inspectors per 10,000 population	No data	0.00

Service Delivery Indicators

	Xhariep	Average for Category C1
Percent of building plans submitted that were approved in FY	No data	62.3%
Average time taken to approve building plans (days)	No data	4
Approved IDP in place	No data	-
Approved SDF in place	No data	-

Section 14: Municipal Health

Municipality performs this function:	Regulation & facilitation	Service provision
Municipal health	Yes	Yes
Licensing and control of undertakings that sell food to the public	Yes	Yes
Noise pollution	Yes	Yes
Pounds	No	No
Accommodation, care and burial of animals	Yes	Yes
Licensing of dogs	No	No

Resources

	Xhariep	Average for Category C1
Staff per 10,000 population	0.3918	0.2828
Operating Expenditure per 10,000 population	R 0	R 25 422

Staffing Skills Profile

	Xhariep	Average for Category C1
Percent of posts vacant	No data	23.3%

Service Delivery Indicators

	Xhariep	Average for Category C1
Percent of licensed food handling facilities that were inspected during the FY	266.7%	144.6%

Section 16: Environmental Management

Municipality performs this function:

Environmental planning	Yes
Bio-diversity management	No
Climate change interventions	No
Alternative energy planning	No
Air pollution	Yes

Resources

	Xhariep	Average for Category C1
Staff per 10,000 population	No data	0.0405
Operating Expenditure per 10,000 population	R 0	R 18 212

Staffing Skills Profile

	Xhariep	Average for Category C1
Percent of staff that are professional (i.e. have at least an undergraduate degree)	No data	88.5%
Percent of posts vacant	0.0%	26.6%

Service Delivery Indicators

	Xhariep	Average for Category C1
By-laws in place	No	-
Self-assessment of enforcement of by-laws	No data	-
Approved Environmental Management Plan	No data	-
Number of air quality monitoring stations	No data	2

Section 17: Economic Development

Municipality performs this function:	Regulation & facilitation	Service provision
Local tourism	No	Yes
Markets	No	No
Abattoirs	No	No
Trading regulations	No	No
Street trading	No	No
Billboards and the display of advertisements in public places	No	No
Fences and fences	No	Yes
Control of undertakings that sell liquor to the public	No	No
Local economic development	No	Yes

Resources

	Xhariep	Average for Category C1
Staff per 10,000 population	No data	0.0553
Operating Expenditure per 10,000 population	R 415 580	R 199 489

Staffing Skills Profile

	Xhariep	Average for Category C1
Percent of staff that are professional (i.e. have at least an undergraduate degree)	No data	67.6%
Percent of posts vacant	0.0%	22.4%

Service Delivery Indicators

	Xhariep	Average for Category C1
By-laws in place	No	-
Self-assessment of enforcement of by-laws	No data	-