

MDB Municipal Capacity Assessment 2011

Comparative Report Card covering the 2010/2011 Municipal Financial Year

Mantsopa Local Municipality

As at 08 August 2012

## Section 1: General Information

Name of Municipality:	Mantsopa Local Municipality
MDB Code:	FS196
Name of Municipal Manager:	Constance Lineo Masefora Rampai
Address:	PO Box 64, LADYBRAND, 9745
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## Introduction

The MDB's Municipal Capacity Assessments 2011 aims to collect and analyse capacity information from all municipalities in the country. A key output of the assessments is the development and distribution of a Comparative Report Card to each municipality. This document represents Mantsopa Local Municipality's Comparative Report Card and provides useful analytical comparisons of capacity between Mantsopa Local Municipality and the average across all municipalities in the same municipal category.

For the purposes of Capacity Assessments, municipalities are divided into the following 7 categories which are essentially sub-categories of the A, B and C categories identified in the constitution:

- A: Metros (8 municipalities)
- B1: Secondary cities: the local municipalities with the largest budgets (19 municipalities)
- B2: Local municipalities with a large town as core (27 municipalities)
- B3: Local municipalities with small towns, with relatively small population and significant proportion of urban population but with no large town as core (110 municipalities)
- B4: Local municipalities which are mainly rural with communal tenure and with, at most, one or two small towns in their area (70 municipalities)
- C1: District municipalities which are not water services authorities (23 municipalities)
- C2: District municipalities which are water services authorities (21 municipalities)

It should be noted that the categorisations have been widely used by DCoG and National Treasury for analytical purposes. These categorisations primarily serve to illustrate the structure of local government and assess the impact of policy decisions.

Using this methodology, **Mantsopa is categorised as a Category B3 municipality.** The average for this report card is calculated based on the data received from a total of 110 municipalities in this municipal category this year.

## Reporting period and data sources

**This Report Card covers the 2010/2011 Municipal Financial Year** and largely relies on data from the following sources:

Source	Year	Custodian	Specific data used in this assessment
Completed MDB Municipal Capacity Assessment Questionnaires	2010/11	Municipalities directly	All
Local Government Budget and Expenditure Database	2010/11	National Treasury	Operating budget and expenditure data (pre-audited as at 30 June 2012)
Blue Drop and Green Reports for Water Services Authorities	2010/11	Department of Water Affairs	Blue Drop and Green Scores
Community Survey	2007	Statistics South Africa	Household and population figures (contextual data)

*Much of the data reflected in this report is drawn from the municipality's own completed Capacity Assessments questionnaire. Should any data reported here appear to be incorrect please inform us by sending an email to [capacity@pdg.co.za](mailto:capacity@pdg.co.za). In your email specify the municipality's details, relevant question numbers in the questionnaire and the corrections to be made.*

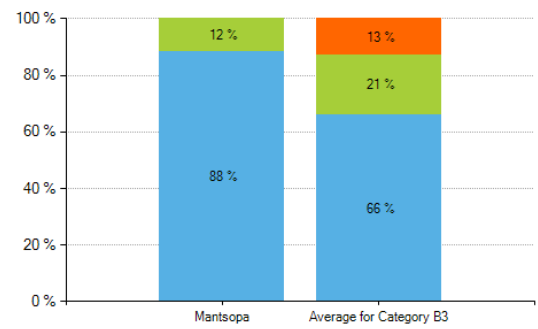
## Section 2: Contextual Information

	Mantsopa	Average for Category B3
Operating Expenditure:	R 173 433 000	R 137 758 817

## Section 3: Municipal Staffing

### Section 3.1: Staff Employment

	Mantsopa		Average for Category B3
	Number	Percent	Percent
Posts vacant - Unfunded	0	0.0%	12.9%
Posts vacant - Funded	40	11.8%	21.1%
Posts filled	298	88.2%	66.0%
<b>TOTAL</b>	<b>338</b>	<b>100.0%</b>	<b>100.0%</b>



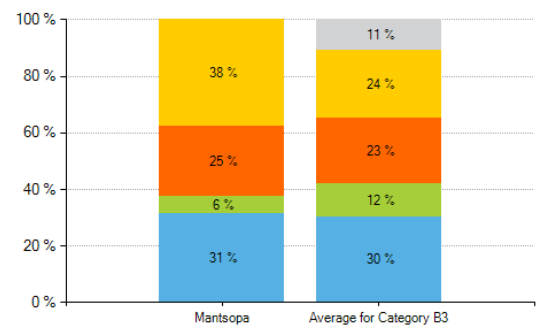
	Mantsopa	Average for Category B3
Total number of staff employed	298	269
Ratio of staff employed relative to total number of posts filled	100.0%	91.5%

	Mantsopa	Average for Category B3
Total number of posts in organogram	338	353
Funded vacancies as percent of all posts in organogram	11.8%	1 754.4%
Funded vacancies as percent of filled posts in organogram	13.4%	28.0%

### Section 3.2: Staff Exits

	Mantsopa	Average for Category B3
Total number of staff that left during the Financial Year	16	1 654
Percent of staff that left during the Financial Year	5.4%	6.8%

	Mantsopa		Average for Category B3
	Number	Percent	Percent
Dismissals	0	0.0%	10.8%
Resignations	6	37.5%	23.9%
Retirement	4	25.0%	23.3%
End of Contract Period	1	6.3%	11.6%
Other	5	31.3%	30.4%
<b>TOTAL</b>	<b>16</b>	<b>100.0%</b>	<b>100.0%</b>



### Section 3.3: Section 57 Staffing

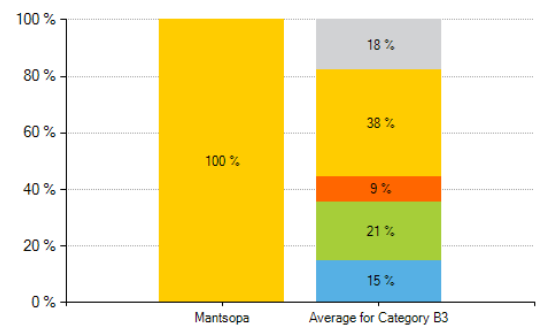
	Mantsopa	Average for Category B3
Percent of Section 57 posts filled	25.0%	74.0%
Percent of Section 57 posts vacant for more than three months during MFY	100.0%	27.8%
Percent of Section 57 Managers that have signed performance agreements in place	400.0%	109.6%
Percent of Section 57 Managers that have signed employment contracts in place	400.0%	103.9%

### Section 3.4: Section 57 Exits

	Mantsopa	Average for Category B3
Total number of Section 57 staff that left during the Financial Year	1	101
Percent of Section 57 Managers that left during the Financial Year	25.0%	22.3%

Section 57 Managers that left due to:

	Mantsopa		Average for Category B3
	Number	Percent	Percent
Dismissals	0	0.0%	17.8%
Resignations	1	100.0%	37.6%
Retirement	0	0.0%	8.9%
End of Contract Period	0	0.0%	20.8%
Other	0	0.0%	14.9%
<b>TOTAL</b>	<b>1</b>	<b>100.0%</b>	<b>100.0%</b>



### Section 3.5: Staffing Skills Profile

	Mantsopa	Average for Category B3
Professional staff as percent of total staff *	2.0%	4.2%
Number of staff: Registered Professional Engineers	0	42
Number of staff: Technologists	1	29
Number of staff: Technicians	1	282
Number of staff: Registered Planners	0	48
Number of staff: Chartered Accountants	0	9
Number of staff: Registered with the Institute of Municipal Finance Officers	0	105
Number of staff: Professional staff	6	1 009
Number of Registered engineers per 10 000 population	0.0000	0.0683
Number of Technologists per 10 000 population	0.1694	0.0471
Number of Technicians per 10 000 population	0.1694	0.4584
Number of Registered planners per 10 000 population	0.0000	0.0780

\* Defined here as having at least an undergraduate degree from a University or a Technical University

## Section 4: Distribution by Function

	Function Performed	Percent of Staff	Average for Category B3	Percent of Operating Expenditure	Average for Category B3
Governance and Administration	Yes	3.3%	29.3%	31.3%	36.3%
Water Services	Yes	12.5%	14.1%	30.5%	13.4%
Electricity and Gas Reticulation	Yes	5.9%	5.3%	15.0%	25.9%
Municipal Transport	Yes	0.0%	0.3%	0.0%	1.1%
Waste Management	Yes	19.7%	14.6%	9.1%	4.7%
Roads and Stormwater Systems	Yes	31.6%	11.2%	4.5%	5.6%
Community and Social Services	Yes	10.5%	11.5%	5.0%	4.9%
Planning and Development	Yes	3.9%	1.5%	0.0%	0.5%
Emergency Services	Yes	1.3%	2.5%	0.8%	0.8%
Municipal Health	Yes	1.3%	0.8%	1.0%	0.1%
Primary Health Care	No	N/A	0.5%	0.0%	0.4%
Environmental Management	No	N/A	0.9%	0.0%	0.3%
Economic Development	Yes	2.0%	1.8%	1.6%	2.4%
Housing	Yes	3.9%	1.2%	0.7%	1.5%
Traffic and Policing	Yes	3.9%	4.6%	0.5%	2.0%
		100 %	100 %	100 %	100 %

## Section 5: Governance and Administration

Municipality performs this function:	Yes
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### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	0.8471	10.7189
Operating Expenditure per 10,000 population	R 9 199 702	R 4 881 152

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### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	20.0%	15.4%
Percent of posts vacant	20.0%	21.8%

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## Section 6: Water Services

Municipality performs this function:	Yes
Municipality is water services authority:	Yes
Municipality is water services provider:	Yes

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	3.2188	5.1725
Operating Expenditure per 10,000 population	R 8 965 406	R 1 800 776

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	4.3%
Percent of posts vacant	40.6%	21.9%
Number of Registered Professional Engineers	0	1
Number of Technologists	1	1
Number of Technicians	0	1
Number of Registered Professional Engineers per 10,000 population	0.00	0.09
Number of Technologists per 10,000 population	0.17	0.09
Number of Technicians per 10,000 population	0.00	0.14

### Service Delivery Indicators

	Mantsopa	Average for Category B3
Was the WSDP adopted by Council as at 30 June 2011	Yes	-
Percent of population with at least basic access to water	100.0%	30.1%
Percent of population with at least basic access to sanitation	100.0%	29.5%
Percent of population provided with water connection for first time in 2010/2011	100.0%	2.2%
Percent of population provided with sanitation connection for first time in 2010/2011	100.0%	2.4%
Non-revenue water	Error	-52.2%
Real losses	Error	31.4%
Blue Drop Score	38.5%	49.4%
Green Drop Score	20.4%	32.1%

## Section 7: Electricity and Gas Reticulation

Municipality performs this function:

Electricity	Yes
Street lighting	Yes

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	1.5247	1.9458
Operating Expenditure per 10,000 population	R 4 399 099	R 3 484 933

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	5.7%
Percent of posts vacant	0.0%	20.6%
Number of Registered Professional Engineers	0	0
Number of Technologists	0	0
Number of Technicians	0	2
Number of Registered Professional Engineers per 10,000 population	0.00	0.03
Number of Technologists per 10,000 population	0.00	0.03
Number of Technicians per 10,000 population	0.00	0.23

### Service Delivery Indicators

	Mantsopa	Average for Category B3
Percent of population that has access to electricity	100.0%	48.7%
Total number of new electricity connection points delivered in 2010/2011	0	681
Metering efficiency for electricity	Error	79.0%



## Section 8: Municipal Transport

Municipality performs this function:

Municipal public transport	Yes
Municipal airports	No
Pontoons, ferries and harbours	No

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	0.0000	0.1008
Operating Expenditure per 10,000 population	R 0	R 149 652

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	Error	12.9%
Is this municipality the transport authority?	Yes	-
Percent of posts vacant	7.7%	16.3%
Number of Registered Professional Engineers	0	0
Number of Technologists	0	0
Number of Technicians	0	1
Number of Registered Planners	0	0
Number of Registered Professional Engineers per 10,000 population	0.00	0.01
Number of Technologists per 10,000 population	0.00	0.00
Number of Technicians per 10,000 population	0.00	0.02
Number of Registered Planners per 10,000 population	0.00	0.00

## Section 9: Waste Management

Municipality performs this function:

Refuse removal	Yes
Refuse dumps/solid waste disposal	Yes
Cleansing	Yes

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	5.0823	5.3465
Operating Expenditure per 10,000 population	R 2 682 456	R 629 574
By-laws in place	No	-
By-laws enforced – urban (yes/no)	No data	-
By-laws enforced – rural (yes/no)	No data	-
Self-assessment of how well by-laws are being enforced	No data	-

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	1.8%
Percent of posts vacant	3.2%	18.7%
Number of Registered Professional Engineers	0	0
Number of Technologists	0	0
Number of Technicians	0	0
Number of Registered Professional Engineers per 10,000 population	0.00	0.04
Number of Technologists per 10,000 population	0.00	0.01
Number of Technicians per 10,000 population	0.00	0.04

### Service Delivery Indicators

	Mantsopa	Average for Category B3
Does the municipality have an approved Integrated Waste Management Plan (IWMP)	No	-
Percent of of population eligible for weekly kerbside collection that receive this level of service	100.0%	91.5%
Percent of municipal-owned landfill sites that are registered according to ECA and Waste Act	40.0%	34.9%
Percent of waste recycled	0.0%	14.9%

## Section 10: Roads and Stormwater Systems

Municipality performs this function:

Municipal roads	Yes
Stormwater systems in built-up areas	Yes
Performs the 'District' roads function	Yes

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	8.1317	4.0944
Operating Expenditure per 10,000 population	R 1 329 369	R 745 870

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	2.4%
Percent of posts vacant	7.7%	21.7%
Number of Registered Professional Engineers	0	0
Number of Technologists	0	0
Number of Technicians	0	1
Number of Registered Planners	0	0
Number of Registered Professional Engineers per 10,000 population	0.00	0.03
Number of Technologists per 10,000 population	0.00	0.03
Number of Technicians per 10,000 population	0.00	0.07
Number of Registered Planners per 10,000 population	0.00	0.00

### Service Delivery Indicators

	Mantsopa	Average for Category B3
Roads conditions for paved roads monitored	Yes	-
Percent of paved roads that are very good or good	No data	28.1%

## Section 11: Community and Social Services

Municipality performs this function:	Regulation & facilitation	Service provision
Beaches and amusement facilities	No	No
Local amenities	Yes	Yes
Local sports facilities	Yes	Yes
Municipal parks and recreation	Yes	Yes
Public places	Yes	Yes
Child care facilities	No	No
Cemeteries, funeral parlours and crematoria	Yes	Yes
Libraries	Yes	Yes
Museums	No	No

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	2.7106	4.2037
Operating Expenditure per 10,000 population	R 1 482 856	R 657 658

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	6.2%
Percent of posts vacant	0.0%	20.4%

### Service Delivery Indicators

	Mantsopa	Average for Category B3
Number of sports facilities per 10,000 population	2.54	1.43
Total area of all public space	0 km <sup>2</sup>	11 154 km <sup>2</sup>

## Section 12: Planning and Development

Municipality performs this function:

Municipal planning	Yes
Building regulations	Yes
Land-use management	Yes
Property development (non-municipal property)	Yes

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	1.0165	0.5486
Operating Expenditure per 10,000 population	R 0	R 72 739

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	39.0%
Percent of posts vacant	25.0%	29.0%
Number of Registered Planners	0	0
Number of Building Inspectors	1	1
Number of Registered Planners per 10,000 population	0.00	0.05
Number of Building Inspectors per 10,000 population	0.17	0.14

### Service Delivery Indicators

	Mantsopa	Average for Category B3
Percent of building plans submitted that were approved in FY	100.0%	92.6%
Average time taken to approve building plans (days)	3	23
Approved IDP in place	Yes	-
Approved SDF in place	Yes	-

## Section 13: Emergency Services

Municipality performs this function:

Fire fighting	Yes
Rescue services	Yes
Disaster management	Yes
Ambulance services	No

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	0.3388	0.9027
Operating Expenditure per 10,000 population	R 220 743	R 108 194

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	8.3%
Percent of posts vacant	0.0%	35.1%
Number of firefighters	2	6
Number of fire trucks and specialised emergency vehicles	2	2
Number of fire stations	1	1
Number of ambulances	Not applicable	
Number of firefighters per 10,000 population	0.34	0.47
Number of fire trucks and specialised emergency vehicles per 10,000 population	0.34	0.21
Number of fire stations per 10,000 population	0.17	0.08
Number of ambulances per 10,000 population	Not applicable	

### Service Delivery Indicators

	Mantsopa	Average for Category B3
Percent of fire service calls responded to within 7 minutes	0.0%	50.7%
Approved Disaster Management Plan	Yes	-

## Section 14: Municipal Health

Municipality performs this function:	Regulation & facilitation	Service provision
Municipal health	Yes	Yes
Licensing and control of undertakings that sell food to the public	Yes	Yes
Noise pollution	Yes	Yes
Pounds	No	No
Accommodation, care and burial of animals	No	No
Licensing of dogs	Yes	Yes

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	0.3388	0.3077
Operating Expenditure per 10,000 population	R 298 164	R 7 879

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of posts vacant	100.0%	24.7%

### Service Delivery Indicators

	Mantsopa	Average for Category B3
Percent of licensed food handling facilities that were inspected during the FY	Error	157.4%

## Section 17: Economic Development

Municipality performs this function:	Regulation & facilitation	Service provision
Local tourism	Yes	Yes
Markets	No	No
Abattoirs	No	No
Trading regulations	Yes	Yes
Street trading	Yes	Yes
Billboards and the display of advertisements in public places	Yes	Yes
Fences and fences	Yes	Yes
Control of undertakings that sell liquor to the public	Yes	Yes
Local economic development	Yes	Yes

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	0.5082	0.6510
Operating Expenditure per 10,000 population	R 456 394	R 324 123

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	17.0%
Percent of posts vacant	0.0%	25.7%

### Service Delivery Indicators

	Mantsopa	Average for Category B3
By-laws in place	No	-
Self-assessment of enforcement of by-laws	No data	-



## Section 18: Housing

Municipality performs this function:

Housing facilitation (managing developers, housing lists etc)	Yes
Acting as developer of housing projects	No
Landlord (owning and managing housing stock)	Yes

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	1.0165	0.4235
Operating Expenditure per 10,000 population	R 192 790	R 208 141

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	23.0%
Percent of posts vacant	33.3%	34.2%

### Service Delivery Indicators

	Mantsopa	Average for Category B3
Approved housing plan in place	Yes	-
Estimated servicing backlog (percent of people who do not have access to a formal serviced site)	0.0%	33.5%
Estimated housing top-structure backlog (percent of people who do not have access to a formal top structure)	20.0%	30.0%
Number of serviced sites handed over to low income beneficiaries in FY	422	626
Number of top structure handed over to low income beneficiaries in FY	300	567

## Section 19: Traffic and Policing

Municipality performs this function:

Traffic and municipal police	Yes
Community safety	Yes
Control of public nuisances	Yes
Driver licensing	No
Motor vehicle licensing	No

### Resources

	Mantsopa	Average for Category B3
Staff per 10,000 population	1.0165	1.6987
Operating Expenditure per 10,000 population	R 154 503	R 271 344

### Staffing Skills Profile

	Mantsopa	Average for Category B3
Percent of staff that are professional (i.e. have at least an undergraduate degree)	0.0%	13.4%
Percent of posts vacant	0.0%	22.7%

### Service Delivery Indicators

	Mantsopa	Average for Category B3
By-laws in place	No	-
Self-assessment of enforcement of by-laws	No data	-
Total number of road traffic accidents in FY	9	232
Total number of road traffic fatalities in FY	1	13